

Western Oregon Exposition, Inc.
2000 North Douglas St.
(Mailing) P.O. Box 793
Cottage Grove, OR 97424
Office: (541)942-6150
Email: westernoregonexpo@gmail.com
Website: www.westernoregonexpo.com

Vendor Application for August 20-22nd, 2021

Thank you for your interest in adding to the excitement for our **drug free** family fair! Please see our attached Vendor Agreement for Rules and Regulations. We would greatly appreciate getting your business card along with the return of our application, so that we can advertise your business will be coming to our fair! Spaces are on a first come, first serve basis. Three "Vendor" ID badges are allowed per Vendor.

Vendor Booth Name: _____
Contact Name: _____ Phone: _____
Email: _____ City: _____
Product Description: _____

Vendor Pricing	
\$25.00=	10'x10' Outdoor Booth Spaces
\$25.00=	10'x10' Indoor Booth Spaces (limited for sun sensitive products only)
\$75.00=	10'x10' Food Booth and Trailer Spaces
\$10.00=	Water or Electric Hook Up Spaces

SET UP/DURING/TAKE DOWN/CLEAN UP

1. Vendors may begin setting up their space anytime after 10:00am on Thursday, August 19th, 2021. Booths must be completed by 6:00pm on Thursday evening. If other arrangements are needed, please call the fair office at (541)942-6150 or email westernoregonexpo@gmail.com
2. Vendors will secure all ropes, tie downs, electrical cords, or any other hazardous materials which may cause injury to the public with their own weights.
3. Vendors will dispose of all garbage in proper sites. **Please leave the space cleaner than you found it!**
4. During the hours of the fair, 9:00am to 8:00pm on Friday and Saturday, and from 9:00am to 4:30pm on Sunday. Vendors are responsible to be at their booths during fair hours. Volunteers will make rounds to stand in for bathroom and food breaks as needed.
5. **No cars allowed inside the grounds after 9:00am during the fair for public safety purposes!** Restock times can be arranged with golf cart assistance upon request. Take down is allowed during the end of day Logging Show.

VENDOR AGREEMENT

This is a contract for VENDOR Exhibit/Concession Space, between the Western Oregon Exposition, Inc. and Vendor:

Name and Business: _____

FAIR INSURANCE INFORMATION

1. **Limitation Liability:** Western Oregon Exposition assumes no responsibility for any Vendor property placed anywhere on the grounds by6 vendor. Western Oregon Exposition is hereby expressly relieved and discharged from any and all liability for any loss, injury, or damage to persons or property that may be sustained by reason of the occupancy at this year's fair
2. **Indemnity:** Vendor agrees to defend, indemnify and save the Western Oregon exposition Inc and their officers, agents, and employees harmless from any and all loss, claim. Action, costs, expenses , judgements, subrogation or other damages resulting in death damage including loss or destruction of property, of whatsoever nature arising out of, attendant to this agreement. Vendors shall not be held responsible for any losses, expenses, claims, subrogation actions, costs, judgements or other damage directly, solely and approximately caused by the negligence of the fair or it's agents.
3. **Costs and Attorney Fees:** Should the Western Oregon Exposition or its agents or vendors file suit or action against the vendor on any cause arising in any way from this agreement and contract, the vendor agrees to pay to the Western ORegon Exposition such reasonable costs and such as attorney's fees and court costs, that the court having jurisdiction of the case determines, in a addition to costs and disbursements allowed to a prevailing party as a matter of law.
4. **ALL VENDORS ARE REQUIRED TO HAVE INSURANCE. THERE WILL BE NO EXCEPTIONS.** Along with your own supplies and weights to withstand winds. All Vendors are required to have Commercial General Liability Insurance no less than \$1,000,000 per occurrence, naming Western ORegon Exposition Inc. as additional insured. WOE has found an insurance company that does per event insurance. It is as low as \$39.00 for our three day event. Check it out at <https://www.actinsurance.com/signup>

OTHER INFORMATION

1. **FIRE AND LIFE REGULATIONS:** All vendors must comply with Appropriate Fire and Life Safety regulations. For information and or details contact Cottage Grove Fire Marshal's office. The running of combustible engines will need prior approval and must comply with all regulations.
2. **NOISE:** No sound device or amplification smay be used by vendors without the prior written consent of the Vendor Superintendent. If such a device is approved, the vendor shall use it in a manner that causes the least disturbance to those booths or events around them. If it is determined at a later time during the fair itself that the device is too loud or is causing unnecessary noise, approval may be revoked and the vendor will be required to remove the device.
3. **NO POLITICS!** There will be no vendors expressing in any way shape or form political views onor will any vendor be allowed to have a booth for the purpose of displaying a political party or a candidate for any office.

RESTRICTIONS ON VENDOR EXHIBITS

WESTERN OREGON EXPOSITION WILL RESERVE THE RIGHT TO RESTRICT THE OPERATION OF ANY VENDOR EXHIBIT WHICH MAY BECOME OBJECTIONABLE TO OTHER VENDORS OR TO THE GENERAL PUBLIC.

Vendor agrees to comply with all rules and regulations according to this agreement as stated above. A copy of this application will be signed and returned to you on set up day. This constitutes agreement of your participation in the 2021 fair. Please mail your completed application, booth fee, and proof of insurance to:

**Vendor, Western Oregon Exposition, Inc.
P.O. Box 793,
Cottage Grove, OR 97424**

Vendor's Signature: _____ Date: _____

Vendor Superintendent's Signature: _____ Date: _____

Find us on Social Media @westernoregonexpo!

